



OFFICE FOR STUDENTS WITH DISABILITIES
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Student Request Form for Remote Instruction, Participation and Assessment as an Accommodation

Name of Student: _____

PID #: _____ Quarter Requested: _____

Important Information

- This request will be considered on a **case by case, quarter by quarter basis**.
- Students who are approved for remote instruction, participation, and assessment in one course **will not be** automatically eligible for remote instruction, participation, and assessment in other courses or in future quarters. Requests will need to be reassessed and may require new documentation.
- To ensure timely processing of your request, you should submit this form as soon as you register for classes for the subsequent quarter and no later than 2-3 weeks before classes begin. Requests submitted later outside of this time frame will be considered but options may be limited past this deadline.
- An accommodation for remote instruction is designed to be temporary. OSD will only consider the functional limitations that impact a student in the classroom and are an institutional responsibility to mitigate. We do not consider: housing, social support, medical appointments, treatments, transportation to campus, financial constraints, or convenience.
- An accommodation for remote instruction will not be considered reasonable under the law if, in communication with instructors, it is determined that this constitutes a fundamental alteration of the course.
- Remote accommodations typically provide **synchronous** access to a live stream of lectures and sections. Accommodations that would allow for in person attendance to mitigate institutional barriers must be considered before remote instruction, participation, and assessment is approved.
- When an accommodation for remote instruction is approved, students may be required to take exams, quizzes, and other assessments on campus and in person, unless a separate accommodation is requested and approved.
- Students are expected to meet the participation and attendance requirements outlined in the syllabus and have their cameras on during class and exams, unless a separate accommodation is requested and approved.

If you are requesting remote instruction, participation, and assessment as an accommodation, you will need to complete this form and return it to the OSD via email (osd@ucsd.edu) or via fax (858-534-4650). Your medical provider will need to complete the "Documentation Form for Remote Instruction, Participation and Assessment as an Accommodation" and return it to the OSD. Once we have received **both** documents, your request will be considered.

NOTE: Please include a full description of how your disability creates a significant barrier to your full and meaningful participation in an on-campus living and learning experience.

1. Describe the disability related specific impacts (functional limitations) you experience in a classroom setting.

2. Please describe **HOW** the above-mentioned limitations prevent you from being physically present in the classroom.

3. What accommodations, if any, have you previously received (formally or informally) to address in-person attendance?

4. Please explain **WHY** flexibility with attendance via increased absences or other accommodations would not mitigate the limitations of your disability or provide you with access to your education.

5. Please explain why taking a reduced course load (less than 12 units) to manage disability related impacts would **NOT** allow for in-person attendance.

6. Please explain **WHY** taking a medical leave of absence to focus on your health is not a suitable option.

7. Have you missed any classes this quarter? If so, how much class have you missed? If you have missed more than 20% of the class, we encourage you to speak with your Academic Advisor to discuss other options including an incomplete (if you are eligible) or a withdrawal.

8. Are there any other factors that we should consider that pertain to your request? If so, please describe.
